

# Career Plan of Study

## Business, Management & Administration

Learner Name \_\_\_\_\_  
 Learner Signature \_\_\_\_\_  
 Parent/Guardian Signature (if required) \_\_\_\_\_

Date \_\_\_\_\_  
 Advisor Signature \_\_\_\_\_

*This plan of study should serve as a guide, along with other career planning materials, as you continue your career path. Courses listed within this plan are only **RECOMMENDED** coursework and should be individualized to meet each learner's educational and career goals. All plans should meet high school graduation requirements as well as college entrance requirements. If you enter 9<sup>th</sup> grade prior to 2007-2008, core requirements may differ.*

	9 <sup>th</sup> Grade	10 <sup>th</sup> Grade	11 <sup>th</sup> Grade	12 <sup>th</sup> Grade
<b>High School</b>	English I	English II	English III	English IV
	Algebra I or Geometry	Geometry or Algebra II or Applied Algebra II	Algebra II or Applied Algebra II, Pre-Calculus, Calculus or Statistics	Pre-Calculus, Calculus or Statistics or Advanced Topics in Algebra
	IPC (Integrated Physics & Chemistry) or Biology I	Biology I or Chemistry or Physics in Context	Chemistry or Physics in Context or Physics	Physics, Environmental Science, or Aquatic Science
	World Geography	World History	American History	Economics /Government
	<b>Required Courses/Electives</b> PE (See chart for PE substitutions), Health, Fine Arts, Foreign Language, Technology Applications, Communication Applications	<b>Additional High School Electives</b> BCIS (Business Computer Information Systems) Desktop Publishing Accounting I Advertising Principles of Marketing Entrepreneurship Work Based Learning – Business/Computer Education (WBL – BCIS II)		Computer Science I & II Multimedia Web Mastering Digital Graphics Video Technology
	<b>Career Electives</b> BCIS (Business Computer Information Systems) Desktop Publishing Keyboarding A & B	Marketing Dynamics Career Prep Marketing Management Career Prep Intro to Business (Wolters only)		
<b>Post-Secondary</b>	<b>Technical School</b>		<b>Junior College</b>	
	<input type="checkbox"/> Business & Computer Technology <input type="checkbox"/> Help Desk Analysis <input type="checkbox"/> Business & Administration Services <input type="checkbox"/> Accounting Services		<input type="checkbox"/> Accounting <input type="checkbox"/> Business Communications <input type="checkbox"/> Human Resources Management <input type="checkbox"/> Administrative Assistant	
			<b>College/University</b>	
			<input type="checkbox"/> Accounting <input type="checkbox"/> International Business <input type="checkbox"/> Market Management & Research <input type="checkbox"/> Operations, Management & Supervision	