

FAMILY & CONSUMER SCIENCES CAREER PREPARATION

CHILD CARE COURSE OUTLINE

Note: This is a general outline that is subject to change based on the needs of the class.

Getting Acquainted: Introductions, Forms, Procedures, Policies, Training Plans

Leadership & Professionalism: Qualities & Methods, Ethics, Confidentiality, Grooming, Attendance, & Punctuality

Your Place on the Teaching Team: History of the Profession, Licensing & Accreditation, Elements of Effective Teaching, Understanding Multi-cultural Diversity

Guidance & Discipline: Adult Styles of Care giving, Guidance Skills & Problems, Establishing Classroom Rules, Handling Daily Routines, Pro-social Behavior

Environmental Management: Appropriate Spaces, Selecting Toys, Children's Health & Safety Issues
Nutritious Meals & Snacks

Understanding Development: Prenatal - Birth to 2 years, 2 & 3 years, 4 & 5 years, 6 to 8 years, 8 to teen years

Personal Financial Management: Credit, Banking, Insurance Taxes (1040 EZ)

Programs & Curriculum: Private vs. Public Education, Lesson Plan Development, Activities for Children

Art, Story telling, Socio-Dramatic Play, Writing, Math, Science, Social Studies, Music, Field Trips

Parent Involvement: Volunteering, Conferences, Interactions

Children & Families with Special Needs: Individual Educational Plans, Types of Special Needs & Disabilities, Health Disorders, Gifted Children

Job Search: Application techniques & Interviewing skills, Resume, Letters, Portfolio Development

Manners for the 21st Century: Banquet, dining out, business meals, Cellular telephone & pagers

Public Speaking/Presentations: Details & Practice, Power Point

SPECIAL PROJECTS: (BOTH SEMESTERS)

Carpenter Activity (tutoring, mentoring, volunteering), Training Station Report, Fund Raising Activities, Lesson Plan Development, Reading Activity, Year End Presentations
Portfolio Development, Design & Prepare Bulletin Board (on the job and in class)

PLEASE NOTE: A variety of movies & videos will be shown in class as appropriate for the curriculum. A number of guest speakers will be invited to share their expertise with the students as enhancement for the curriculum.