

Family and Consumer Science Career Preparation Co-op

Class Participation & Procedures

Supplies: (Bring to class everyday)

Folder or Notebook, paper, pen, pencil, **calendar or planner**

Grades:

40% Employer Evaluation, 60% Class participation and assignments

Expectations:

Punctual attendance

Professional behavior in school and training station

Continuous employment (in same job entire school year)

Dress code, including ID at all times, no exceptions.

General Classroom rules:

1. Be responsible, be professional
2. Be considerate of others, avoid using put downs and sarcasm
3. Gossip will not be allowed in class
4. Follow directions
5. Sign out and in when leaving the classroom
6. Sign tardy book when late...do not be late!
7. Phone is for emergency use and work related calls only
8. Do Not quit your job before discussing it with Ms. Fowler

Other Classroom Tidbits:

1. Work should be placed in appropriate class tray.
2. It is your responsibility to get make up work when absent
3. Please do not ask to leave class during the first 10 minutes of class or last 10 minutes of class.
4. You will not be allowed to go to the vending machines during class.
5. Always put your textbooks up and any supplies back where you found them!
6. Please do not talk while class lectures or instructions are taking place.
7. **VERY IMPORTANT:** When a guest speaker is present you will not be allowed to lay your head down, talk or work on other assignments. I expect you to listen, be attentive, ask questions and provide feedback when asked. Rude behavior will not be tolerated.
8. Laying your head down or working on other work will result in a zero for your daily grade during videos, class lectures, or work time.